



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brpl.in

INVITATION OF QUOTATIONS FOR PROVIDING PERIODICAL PEST CONTROL TREATMENT UNDER SHOPPING PROCEDURE

To

Dear Sirs,

Sub: Invitation of Quotation for providing periodical pest control treatment at BRLPS Offices at Vidyut Bhawan & Biscoman Bhawan, Bailey Road, Patna.

1. You are invited to submit your most competitive quotation for the following services:

Sl. No.	Type of Services	Pest Covered	Frequency of Services	Estimated Area
1	Flies Management Service	All type of flies	Weekly	At one place approximately 12090.67 square feet At another location approximately 6308 square feet.
2	Rodent Management service.	All type of rodents	Fortnightly on weekly off days	
3.	Cockroaches Management Service	Cockroaches, Red ants, Black ants, Spider, Silverfish etc.	Last Sunday of every month	
4.	Mosquito Management Service	Mosquito, Beehives	Weekly – fogging services may be used.	
5.	Termite Treatments	Termite	Half Yearly or as and when required	

2. Government of Bihar has received a Credit from the World Bank/IDA in various currencies towards the cost of “Bihar Transformative Development Project” and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Important Dates and Times/Bid Document

- 3.1 Last Date & Time for Submission of Bids : Till 03.00 PM on 26.05.2022
3.2 Date of opening of Bid : At 03.30 PM on 26.05.2022

Note: Bidders may attend bid opening.

4. Eligibility Criteria

- 4.1 Bidder should have experience of providing Pest Control Services in at least two government organizations/externally aided project during the last 5 years. Signed and stamped photocopy of work orders along with completion certificates should be submitted with the bid.
4.2 Bidders should possess valid Pest Control License from competent authority for providing Pest Control Services in Bihar.

- 4.3 Bidder should have Annual Average Turnover of not less than Rs. 20.00 lakh during the last three financial years i.e., 2018-19, 2019-20 & 2020-21. Certificate from CA should be attached in support of Turnover in the above financial years.
- 4.4 Bidder should have valid PAN & GST. Submit signed and stamped photocopies of PAN & GST Certificate.
- 4.5 The Bidder should not have been black-listed/debarred by any Central/State Government as on bid submission date. Attach signed and stamped notarized affidavit regarding the same.
- 4.6 Attach an undertaking on letter head that all the terms and conditions of the bid is acceptable to us.

5. Bid Price

- a) The price shall be quoted for all the services including materials strictly as described above and for full work.
- b) Interlineations, corrections, erasures and/or over writings shall be valid only if initialed by the persons or persons signing the bid.
- c) Applicable GST must be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the service provider under the contract shall be included in the quoted price.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- f) The Prices should be quoted in Indian Rupees only.
- g) Discount offered, if any, and conditions thereof must be clearly stated in the bid itself.
- h) Statutory deductions will be made at source, if applicable.

6. Bid Security

An amount of Rs. 5,000.00 (Rupees Five thousand only) has to be deposited as bid security in the form of Demand Draft or Bank Guarantee in favor of Bihar Rural Livelihoods Promotion Society, Patna. The Bank Guarantee should be valid for 6 months from the date of opening of bid. The Bank Guarantee should be issued from any schedule bank. Bid/s received without bid security shall be treated as non-responsive. Withdrawal of bids after opening of bid shall not be allowed. If any bidder withdraws his bid after opening, bid security may be forfeited. No interest will be payable against the bid security.

7. Customs Duty & Excise Duty

- 7.1 The BRLPS will not issue any Customs Duty Exemption Certificate or Excise Duty Exemption Certificate for any of the items mentioned in Clause 1 above.

8. Submission of Bids:

- 8.1 A bidder shall submit quotations in **sealed envelope using their own stationery**. A bidder **shall not submit more than one quotation**.
- 8.2 **The bidder must mention full detail specifications of the service quoted.** [Mere copying of the specifications mentioned by the purchaser or mentioning words like “complying”/”compliant” is not sufficient.] The bidder shall furnish, along with the offer, technical brochure supporting specifications of the offered item.
- 8.3 Envelope containing bids must bear, on the cover itself, name and full address of the bidder. Bid number and date & time of bid opening shall also be super-scribed on the cover.
- 8.4 **For bids submitted by post or courier, it is bidder’s responsibility that bids reach the purchaser’s office before the scheduled time of closure of submission of bids.**

9. Validity Period of Quotation

Quotation shall remain **valid for a period not less than 120 days** after the deadline date specified for submission.

10. Evaluation of Quotations

- 10.1 The Purchaser will evaluate and compare the quotation as a whole determined to be substantially responsive i.e., which
- (a) Are properly signed;
 - (b) Conform to the terms and conditions, technical specifications and Eligibility criteria along with requisite Bid Security.
- 10.2 Evaluation of bid shall be made for whole service. For this purpose, all sub-items and accessories, if any, of an item will be taken together and considered as one item.
- 10.3 GST in connection with sale of goods/services shall not be taken into account in evaluation. It is mandatory to mention the GST amount in the attached price schedule.

11. Award of contract

- 11.1 The Purchaser will award the contract to the bidder
- (i) whose quotation has been determined to be substantially responsive; and
 - (ii) who, in the assessment / judgment and sole discretion of the BRLPS, has technical and financial capability to execute the contract; and
 - (iii) who has quoted the lowest evaluated price for the whole service.
- 11.2 **Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any time prior to the award of contract.**
- 11.3 Prior to expiration of the quotation-validity-period, the award of contract/contracts by the Purchaser will be notified to the bidder, whose offer has been accepted. The terms of the accepted offer/offers shall be incorporated in the contract agreement/work order. If the successful bidder fails to provide required performance security, the notification of award will be withdrawn and bid security shall be forfeited.

12. Scope of Work

- i. The agency should bring the required pesticides or chemicals, spray them through a spray gun or place them if they are dry cubes or carry out such chemical treatment through insecticide sprays. Only company made chemicals / Insecticides as per Government of India and WHO norms are to be used. The special Chemical/pesticides required for pest control & anti-termite measures services, if any, during the course of contract, will be arranged by the bidder himself at its own cost.
- ii. All the chemicals have to be mixed with water/kerosene oil/or any other materials as per the specification given in the relevant/manufacturers' specification/literature. The firm should avoid any such dose which may result in poisoning of the occupants.
- iii. The pest control should cover all the reachable places like space under the tables, chairs, almirahs, on and around the pile of files, wooden furniture, false ceiling, lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture etc. and should leave no space unattended.
- iv. The contract holder shall provide preventive service call as required in the bid besides attending to all urgent calls as and when warranted.
- v. In case any ineffective treatment is observed in between two successive treatments, the service provider should repeat the treatment without charging any extra cost and as and when called for. In case of continued unsatisfactory services, the management of BRLPS reserves the right to cancel the contract and debar the firm from awarding further tender for the next three years.
- vi. It is the responsibility of the service provider that the services of pest control are user friendly i.e., there should not be any poisoning/terrible smell/infection which may cause any disease/untoward to the employees of BRLPS.

- vii. The service provider should provide special care of pest control services during the rainy/mosquito breeding season or any event of unexpected Emergency.
 - viii. All debris/sludge shall be removed from the premises after day's work is over and disposed off at their own cost.
 - ix. Any damage cause to any of BRLPS properties shall be made good by the service provider at their own cost.
 - x. The fogging operation shall be carried out not earlier than 5 pm and not later than 9.0 pm (i.e. between 5pm to 9 pm) because this is the period when mosquitoes attack and are active.
 - xi. The service provider should use all modern techniques in periodical pest control treatment at BRLPS.
- 13.** Initially the contract will be awarded for ONE YEAR which may be extended for further period subject to need of BRLPS, satisfactory service and mutual consent/negotiation of the parties.
- 14.** Service Provider has to provide name and mobile number of one nodal person to resolve all the issues related with this service.
- 15.** Service Provider has to maintain a register of the services provided in a week/month. The register should be signed by representative of BRLPS confirming that the service has been provided. The photocopy of same should be attached with the running bills.
- 16. Performance Security**
Successful bidder has to submit a Demand Draft/Bank Guarantee for Rs. 10,000.00 as performance security issued from a schedule bank which will be returned after completion of contract. The bank guarantee should be valid for 15 months from the date of notification of award. The format of Bank Guarantee will be shared with the successful bidder.
- 17. Completion Period**
The services must be made operational within the date specified in the work order/contact agreement. Delay in start of service may attract punitive deduction @ 0.5% week up to a maximum of 5% which may be deducted from running bills. On further delay, contract may be terminated.
- 18. Dispute Resolution**
The Purchaser and the Service Provider shall make every effort to resolve amicably by direct informal negotiation of any disagreement or dispute arising between them under or in connection with the Contract. If, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Service Provider may give notice to the other party of its intention to commence arbitration. Arbitration proceedings shall be conducted in accordance with the laws of India. The arbitration shall be held in Patna and the language will be ENGLISH.
- 19 Payment:**
Payment shall be made on quarterly basis upon submission of bill (in duplicate) along with photocopy of service register. Payment will be made within 21 days after submission of bill (excluding Sundays and Holidays).

We look forward to receiving your quotation and thank you for your interest in this project.

(Dr. Santosh)
Procurement Specialist

Encl.: Format of Quotation

FORMAT OF QUOTATION

Description of Service: PROVIDING PERIODICAL PEST CONTROL TREATMENT – FOR ONE YEAR

Item No. (1)	Description of the Equipment/Works (2)	Specifications of the equipment offered (3)	Quantity and Unit (4)	Price for each unit (Rs.)				Total Price (Rs.)	
				Unit rate including excise, customs duty & excluding GST (a)	GST (b)	Transportation, insurance, local incidental costs, etc. (c)	Quoted Unit rate [a+b+c] (5)	(in figures) (6)	(in words) (7)
1	Flies Management Service All Types of flies		ONE YEAR						
2	Rodent Management service – All types of rodents								
3	Cockroaches Management Service - Cockroaches, Red ants, Black ants, Spider, Silverfish etc.								
4	Mosquito Management Service - Mosquito, Beehives								
5	Termite Treatments								
Total Price									

Note: In case of discrepancy between unit price and total price, the unit price shall prevail

Total bid price (in figures) Rs.....

(in words) Rupees.....

We agree to provide the above service in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations. We undertake to provide the services to the fullest satisfaction of BRLPS.

Signature of Bidder.....
Name
Business Address:
.....
.....

Place:
Date: